

## ACCESS TO SCHOOL BUILDING PROTOCOLS

### Phase 1 - In-Person Learning without Restrictions

- Building access will return to normal operations.
- Outside groups may use district facilities following district procedures.
- The building administrator may limit access as deemed appropriate.
- Individuals entering and leaving the building will be encouraged to sanitize their hands.

### Phase 2 & 3 – In-person and Modified Learning

- Building Access will be limited to academic & essential purposes during the school day (8 am – 4 pm).
  - Examples of purposes to enter the building include: IEP/504 meetings, dropping off medication/supplies/forms, etc.
  - Examples of purposes to not enter the building include: dropping students off, visitors for lunch, etc.
  - Parents/Families/Visitors are asked to only enter the building if absolutely necessary and report immediately to the office.
- **Parents/Families/Visitors are asked to wear a mask when entering and within the school building.**
- The use of district facilities will be limited to the following outside groups:
  - Lake Region State College
  - Devils Lake Park Board
  - Devils Lake Youth Football
  - Special Olympics
- The building administrator may limit access as deemed appropriate.
- Individuals entering and leaving the building will be asked to sanitize their hands.

### Phase 4 – Hybrid Learning

- Building Access will be limited to students & staff during the school day (8 am – 4 pm).
  - Parents/Families/Visitors will be asked to NOT enter the building. If dropping off medication/supplies/forms, staff personnel will meet them at the door to gather materials.
  - Virtual 504/IEP meetings will be highly encouraged and alternative locations will be explored. Additionally, the meetings will be limited to essential personnel needed for the meeting.
- The use of district facilities will be closed to ALL outside groups.
- The building administrator may limit access as deemed appropriate.
- Individuals entering and leaving the building will be asked to sanitize their hands.

### Phase 5 – Distance Learning

- School Buildings will be CLOSED, and only essential personnel will have access to the buildings.